

COMMUNITIES OVERVIEW & SCRUTINY PANEL

TUESDAY, 15TH JUNE, 2021

At 6.15 pm

by

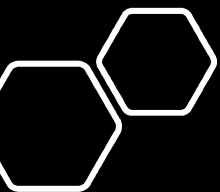
VIRTUAL MEETING - ONLINE ACCESS, ON [RBWM YOUTUBE](#)

SUPPLEMENTARY AGENDA

PART I

<u>ITEM</u>	<u>SUBJECT</u>	<u>PAGE NO</u>
8.	<u>UPDATE ON DISTRICT ENFORCEMENT PILOT</u> An update to be provided on District Enforcement Pilot.	3 - 14

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Communities Overview and Scrutiny Committee 15 June 2021

Environmental Crime Enforcement
Pilot Contract Update
October 2020 to June 2021



ROYAL BOROUGH OF
**WINDSOR &
MAIDENHEAD**
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Agenda Item 8

Pilot Contract Brief and Requirements

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- The Council's environmental enforcement activity has been relatively low compared to other councils nationally and there has been an aspiration of both elected members who receive requests from their constituents and officers who work in environmental services to increase activity, in order to reduce anti-social behaviour and criminal acts through the introduction of a high profile and pro-active service.
 - District Enforcement were identified as a suitable contractor through which to deliver the pilot and commenced work on 5th October 2020.
 - District Enforcement would spend 75% of their patrolling resource time working on offences that are subject to FPN's. namely littering, vehicle littering, dog fouling and public space protection orders (PSPOs).
 - The remaining 25% of their patrolling resource will reactively enforce against fly-posting, graffiti, A-boards, licence infringements (skips and scaffolding, tables and chairs) and obstructions on the highway.
 - In addition, their specialist team will enforce against the following waste offences: fly-tipping, business duty of care, residential duty of care, commercial waste and domestic waste.

Enforcement Activity October 20 to June 21

OFFENCE TYPE		
Offence Type	Offence Type Count	Percentage
Duty Of Care-Business Duty of Care FPN	88	3.16
Duty Of Care-Business Duty of Care Notice	59	2.12
Duty Of Care-Household Duty of Care	1	0.04
Fly Tipping-Fly Tipping Business	37	1.33
Fly Tipping-Fly Tipping Domestic	50	1.79
Littering (Waste)-Black Bag - Business	3	0.11
Littering (Waste)-Black Bag - Domestic	11	0.39
Littering (Waste)-Black Bag - Other	2	0.07
Littering (Waste)-Cardboard Box	3	0.11
Littering (Waste)-Dumped Waste - Other	2	0.07
Littering (Waste)-Dumped Waste (Domestic) - Other	1	0.04
Littering-Alcoholic Drinks	8	0.29
Littering-Bag containing Dog Faeces	2	0.07
Littering-Bottle	10	0.36
Littering-Bottle Top	8	0.29
Littering-Chewing Gum	13	0.47
Littering-Cigar	2	0.07
Littering-Cigarette	33	1.18
Littering-Cigarette Butt	2103	75.48
Littering-Confectionary Packs	9	0.32
Littering-Discarded Food	10	0.36
Littering-Fast Food Related	5	0.18
Littering-Food Wrapper	4	0.14
Littering-Non-Alcoholic Drinks Related	4	0.14
Littering-Other Litter	33	1.18
Littering-Other Offence	11	0.39
Littering-Packaging	12	0.43
Littering-Printed Literature	4	0.14
Littering-Rolled up cigarette	213	7.65
Littering-Scratch Card	5	0.18
Littering-Snack Packs	11	0.39
Littering-Soft Drink Bottle	2	0.07
Littering-Soft Drink Can	12	0.43
Littering-Spitting	1	0.04
Littering-Sweet Wrapper	11	0.39
PSPO-Dog Fouling (PSPO)	3	0.11
Total:	2786	

FPNs issued by Ward:

ISSUED BY WARD		
Ward	Ward Count	Percentage
Ascot & Sunninghill	<u>41</u>	<u>1.47%</u>
Belmont	<u>61</u>	<u>2.19%</u>
Bisham & Cookham	<u>17</u>	<u>0.61%</u>
Boyn Hill	<u>23</u>	<u>0.83%</u>
Bray	<u>9</u>	<u>0.32%</u>
Clewer & Dedworth East	<u>87</u>	<u>3.12%</u>
Clewer & Dedworth West	<u>88</u>	<u>3.16%</u>
Clewer East	<u>50</u>	<u>1.79%</u>
Cox Green	<u>4</u>	<u>0.14%</u>
Datchet, Horton & Wraysbury	<u>40</u>	<u>1.44%</u>
Eton & Castle	<u>987</u>	<u>35.43%</u>
Furze Platt	<u>126</u>	<u>4.52%</u>
Hurley & Walthams	<u>7</u>	<u>0.25%</u>
Old Windsor	<u>122</u>	<u>4.38%</u>
Oldfield	<u>80</u>	<u>2.87%</u>
Pinkneys Green	<u>30</u>	<u>1.08%</u>
Riverside	<u>59</u>	<u>2.12%</u>
St Marys	<u>937</u>	<u>33.63%</u>
Sunningdale & Cheapside	<u>17</u>	<u>0.61%</u>
Total:	2786	

Time spent in each Ward:

PATROL HOURS BY WARD		
Ward	Hours Count	Percentage
Ascot & Sunninghill	26 hr 55 mins	0.81%
Belmont	57 hr 13 mins	1.73%
Bisham & Cookham	24 hr 56 mins	0.72%
Boyn Hill	21 hr 27 mins	0.65%
Bray	62 hr 33 mins	1.89%
Clewer & Dedworth East	94 hr 6 mins	2.84%
Clewer & Dedworth West	86 hr 45 mins	2.62%
Clewer East	71 hr 16 mins	2.15%
Cox Green	11 hr 43 mins	0.35%
Datchet, Horton & Wraysbury	96 hr 27 mins	2.91%
Eton & Castle	1271 hr 43 mins	38.38%
Furze Platt	147 hr 28 mins	4.45%
Hurley & Walthams	10 hr 8 mins	0.31%
Old Windsor	185 hr 14 mins	5.59%
Oldfield	100 hr 42 mins	3.04%
Pinkneys Green	24 hr 0 mins	0.72%
Riverside	73 hr 2 mins	2.20%
St Marys	933 hr 22 mins	28.16%
Sunningdale & Cheapside	14 hr 29 mins	0.44%
Total:	3313 hr 29 mins	

Gender and Age of those Issued with FPN's

AGE BINDING		
Age Binding	Age Binding Count	Percentage
17	<u>1</u>	<u>0.04%</u>
18	<u>8</u>	<u>0.29%</u>
19	<u>53</u>	<u>1.90%</u>
20 - 29	<u>583</u>	<u>20.93%</u>
30 - 39	<u>618</u>	<u>22.18%</u>
40 - 49	<u>572</u>	<u>20.53%</u>
50 - 59	<u>471</u>	<u>16.91%</u>
60 - 69	<u>220</u>	<u>7.90%</u>
70 - 79	<u>61</u>	<u>2.19%</u>
Not known	<u>199</u>	<u>7.14%</u>
Total:	2786	

GENDER		
Gender	Gender Count	Percentage
Female	<u>831</u>	<u>29.83%</u>
Male	<u>1955</u>	<u>70.17%</u>
Total:	2786	

Complaints

COMPLAINTS		
Complaints	Complaint Count	Percentage
Stage 1	<u>12</u>	<u>50.00%</u>
Service Request	<u>10</u>	<u>41.66%</u>
MP Request	<u>2</u>	<u>8.33%</u>
Total:	24	
The 24 Complaints received amounts to 0.86% of the 2786 FPN's issued		

It is proposed to do the following:-

- 1 Allow the current Environmental Enforcement Contract to expire at the beginning of October 2021
- 2 Obtain 3 competitive quotes for an interim Environmental Enforcement Contract commencing in October 2021 and ending in November 2022. This contract will include options for revenue sharing and a greater emphasis on areas of priority to the council.
- 3 Seek to combine Parking Enforcement, Environmental Enforcement and Highways Enforcement into one contract to start in December 2022 when the current Parking Enforcement Contract ends.

This approach should enable three separate contracts to be amalgamated into one contract providing contract benefits and a lower contract price

The new contract should provide additional revenue to the council on top of what is already collected through the Parking Enforcement Contract.

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	Option	Comments/Observations
1	Bring solution In House at end of 12 month contract with District Enforcement.	Insufficient time to consider this option.
2	Bring solution In House at end of 12 month plus six months extension to the contract with District Enforcement.	Will need to consider TUPE, the council will not be able to rely on a third party to ensure continuity of service (sick/retention etc) the cost of buying/developing a system to facilitate the ticketing/income/payment etc.
3	Utilise six month extension option in District Enforcement contract, to enable procurement of Environmental Enforcement services on its own.	Apart from enabling us to review and change the model this offers no benefits in terms of changing the model, or consolidating contracts.

4	<p>Don't use six month extension option in District Enforcement Contract, go out to the market (3 quotes) to secure a further concession contract to deliver the service until option 5 or 6 is in place wef 1 December 2022.</p>	<p>This will enable to review/alter the model, and test it for a period before securing it long term in a combined procurement.</p> <p>Decisions need to be made as to contract type, services/concession and how income is divided by the contracted parties in both the short and longer term and delivers on aspiration to group, align or harmonise contracts wef 1 December 2022</p>
5	<p>Utilise six month extension option in District Enforcement contract, and secure additional extension to enable parking and environmental enforcement services to be tendered as one specification (Sole supplier) wef 1 December 2022.</p>	<p>This will deliver the service until a new contract is in place so no break in continuity. Limited opportunity to amend/alter the service, so status quo is maintained until new contract is in place.</p> <p>Could include other enforcement activities as a known variation option, to include in the contract at a later date.</p> <p>Decisions need to be made as to contract type, services/concession and how income is divided by the contracted parties. This delivers on aspiration to group, align or harmonise contracts</p>
6	<p>Utilise six month extension option in District Enforcement contract, and secure additional extension to enable parking and environmental enforcement services to be tendered as two specifications (Potentially two suppliers) wef 1 December 2022.</p>	<p>This will deliver the service until a new contract is in place so no break in continuity. Limited opportunity to amend/alter the service, so status quo is maintained until new contracts are in place. Could include other enforcement activities as a known variation option, to include in the contract at a later date.</p> <p>Decisions need to be made as to contract type, services/concession and how income is divided by the contracted parties.</p>

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7	Utilise six month extension option in District Enforcement contract, and secure additional extension to enable environmental enforcement services to be tendered on its own as a long term independent contract.	Enables us to review/alter the model and secure a contract for the services. Will not derive any benefit from combining enforcement services. Multiple contract to manage.
8	Terminate DE contract Vary service into NSL contract	This would be a non compliant variation and against Procurement Regulations.
9	Utilise existing Frameworks	Viable option, that we can investigate once we have decided what is included in our requirements.

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